



NATIONAL HIGH SCHOOL

Sarat Bose Road Campus

Affiliated to WBCHSE
HIGHER SECONDARY

BEYOND 100 YEARS
OF EDUCATIONAL EXCELLENCE

OF EDUCATIONAL EXCELLENCE
BEYOND 100 YEARS



164 Sarat Bose Road
Kolkata 700 029

Prospectus cum Admission Form



Nursery, KG & Primary Department

Secondary Department

West Bengal Board of Secondary Education (Co-education)

Pre-primary and Primary Section.

Timings:

Nursery	8.30 a.m. to 10.30 a.m.
L.K.G.	7.00 a.m. to 10.55 a.m.
U.K.G.	7.00 a.m. to 11.05 a.m.
Classes I to IV	7.00 a.m. to 11.40 a.m.

Secondary Section : Classes V to X

Timings:	12 noon to 4.45 p.m.
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Girls housed in the Main Building

Boys housed in the Annexe Building

INTRODUCTION

NATIONAL HIGH SCHOOL is a 110-year old school. We celebrated our Centenary year in 2013.

The school has come a long way from its humble beginnings in 1913 when it was founded by Mr. N.R. Iyer as a small primary school in Howrah. The NRIMES was formed in 1935 and have so far founded a K.G. Primary, Secondary and Higher Secondary Schools – a Girls and a Boys School.

With the introduction of the Plus Two course (Higher Secondary) in West Bengal in 1976, the National High Schools were one of the first few to introduce the Plus Two courses in the General Stream.

Erstwhile Boys School at Hazra Road Campus is now affiliated to the CBSE Board, while we at Sarat Bose Road are continuing to impart education under the West Bengal Council.

■ SCHOOL BUILDING

Our building is located in a most convenient residential locality in South Kolkata. Modern teaching tools include classrooms with smartboards, well-equipped laboratories and computer centres.

Medical facilities are provided in the school. We have our in-house Doctor who is readily available to take care of our students in any emergency or otherwise. The school provides counselling facilities through our in-house Child Guidance Counsellor.

■ ADMISSION

Application for admission should be made to the authorities by the parent or guardian of the candidate in a form available from the school office against payment of Rs. 500/-. Attested copies of Mark Sheet, Admit Card and Registration Certificate of the Madhyamik or equivalent examination passed by the candidate should be attached with the application form along with two passport-size photographs. The attestation should be done by the Head of the Institution last attended. The authorities may exercise their discretion in the admission of an applicant.

■ SCHOOL HOURS: 7 A.M. TO 12.30 P.M.

All Practical classes will be conducted from 11.20 A.M. Classes are held from Monday through Saturday, except for 2nd & 4th Saturdays of every month. Special classes will be held as and when required.

■ UNIFORM

Boys

Checked shirt with single pocket and School Monogram and trousers, black leather school shoes with navy blue/black socks and navy blue sweater/blazer with monogram in winter. For Sikh students, navy blue/white turban with black leather belt.

Girls

Half sleeved checked blouse with School Monogram and knee-length plain skirt, black leather shoes with navy blue ankle socks and navy blue sweater/blazer with monogram in winter.

Uniforms to be purchased from the shop authorised by the school.

Great stress is laid on personal cleanliness and smartness in uniform. Strict check is kept on the general appearance of the students. Students untidily dressed or in faulty uniform will not be allowed to attend school.

■ CODE OF CONDUCT

Punctuality, Regularity, Behaviour and Discipline

All students must be present in the school well on time and those who come late will not be allowed to attend the classes.

A student must try to reach school by 6.50 A.M. The school gate closes at 7.05 A.M. and students who come late will not be allowed to attend school on that day.

Students having Practicals must attend Theory and Practical classes.

Absentees on re-joining (the school) must produce a letter from their parent/guardian explaining the cause of absence.

Students who are absent for more than one month without sufficient reasons to the satisfaction of the school are liable to have their names struck off the school rolls.

A formal letter, accompanied by a medical certificate is necessary in case of sickness which is to be handed over by the parent or guardian. If an appointment is made with a doctor during the school hours, the student must not be sent to school on that date.

Students afflicted with infectious diseases or exposed to disease in their homes must complete the quarantine period before re-joining the school. This should be indicated on the medical certificate.

The school authority's prior permission for leave of absence from school is essential. Students who leave before the beginning of the school vacation or re-join school late after the vacation are liable to suspension or having their names struck off the school rolls. Irregular attendance, unjustified or unexplained absence, habitual late coming, laziness, disobedience, loitering, dishonesty in examinations or any conduct injurious to the discipline of the school and misbehaviour are sufficient reason for expulsion of a student.

No money should be collected by the student for any purpose without prior sanction of the school authorities.

All students must conform to the minimum percentage of attendance (80% per term) so as to qualify for appearing in the final public examination.

Students are cautioned against wilful damage to school property. The cost of recovering such damage will be charged from them. In addition, a heavy fine may also be imposed, besides the right of the School in taking disciplinary action including expulsion.

Politeness, courtesy of speech and conduct should be observed as well as cleanliness in dress and appearance, by all students.

Books, periodicals and newspapers of objectionable nature, smart watch, cellphones / any objectionable items are not permitted inside the school premises.

Use of unfair means in any examination will result in the annulment of a student's entire term results. A student who renders unfair assistance to another is equally culpable and will therefore share in the punishment. Equal emphasis will be given to each semester for deciding promotion to the next semester in respect of these students. Repetition of such offence will result in automatic removal of the offender from the school.

Every student must be in possession of his/her school identity card on every working day.

Non-compliance with this rule may debar the boy or girl from attending school for the day.

Students are subject to school discipline not only in the school compound but also while coming from and returning to their homes and at other places.

We also provide facilities to hone the inherent talent in our students, be it music, dance or acting, debate, quiz, painting, karate, chess, rowing and also soft skill development programmes.

Counselling facilities are provided and general awareness classes are also held for the students of the H.S. section. We provide students with information regarding varied career opportunities so that each student is able to analyse and choose the best possible for himself / herself, along with help from the Counsellor. Our students actively participate in literary and cultural events / competitions and have won numerous prizes. Complete care is taken for the all-round development of the students to make them better citizens of tomorrow.

COURSES OF STUDIES & RELATED MATTERS

The medium of instruction in the school is English. The following subjects are offered for study.

COURSES OF STUDIES

ELECTIVE SUBJECTS

SCIENCE				
Combination 1	:	● PHYS	● CHEM	● MATH
Combination 2	:	● PHYS	● CHEM	● MATH
Combination 3	:	● NUTN	● CHEM	● PSYC
Combination 4	:	● NUTN	● CHEM	● BIOS
Combination 5	:	● NUTN	● CHEM	● PSYC
Combination 6	:	● ECON	● GEGR	● MATH
Combination 7	:	● ECON	● GEGR	● MATH
Combination 8	:	● PHYS	● CHEM	● PSYC

COMMERCE				
Combination 9	:	● ACCT	● CSTX	● BSTD
Combination 10	:	● ACCT	● CSTX	● BSTD
Combination 11	:	● ACCT	● CSTX	● ECON
Combination 12	:	● ACCT	● CSTX	● ECON
Combination 13	:	● ACCT	● CSTX	● BSTD
Combination 14	:	● ACCT	● CSTX	● CLPA
Combination 15	:	● ACCT	● CSTX	● BSTD
Combination 16	:	● ACCT	● CSTX	● CLPA
Combination 17	:	● ACCT	● CSTX	● BSTD
Combination 18	:	● ACCT	● BSTD	● ECON
Combination 19	:	● ACCT	● BSTD	● ECON
Combination 20	:	● ACCT	● CSTX	● CLPA

HUMANITIES				
Combination 21	:	● POLS	● NUTN	● HDRM
Combination 22	:	● POLS	● NUTN	● GEGR
Combination 23	:	● POLS	● NUTN	● HDRM
Combination 24	:	● POLS	● NUTN	● GEGR
Combination 25	:	● JMCN	● ECON	● HIST
Combination 26	:	● POLS	● JMCN	● ECON
Combination 27	:	● POLS	● JMCN	● ECON
Combination 28	:	● POLS	● NUTN	● HDRM
Combination 29	:	● POLS	● NUTN	● GEGR
Combination 30	:	● POLS	● NUTN	● HDRM
Combination 31	:	● POLS	● NUTN	● GEGR

Combination 32	:	● NUTN	● HIST	● GEGR	● COMA
Combination 33	:	● NUTN	● HIST	● GEGR	● ENVS
Combination 34	:	● NUTN	● HDRM	● PSYC	● ENVS
Combination 35	:	● NUTN	● HDRM	● PSYC	● COMA
Combination 36	:	● JMCN	● HIST	● GEGR	● COMA
Combination 37	:	● NUTN	● GEGR	● PSYC	● COMA
Combination 38	:	● BIOS	● NUTN	● HDRM	● COMA
Combination 39	:	● BIOS	● NUTN	● HDRM	● PSYC
Combination 40	:	● BIOS	● NUTN	● PSYC	● COMA

LANGUAGE				
Combination 1	:	● ENGS	WITH	● ENGB/HINB
Combination 2	:	● BNGA/HINA	WITH	● ENGB

PRACTICAL BASED SUBJECTS	
PHYS, CHEM, BIOS, COMS, COMA, PSYC, NUTN, GEGR, HDRM	

SUBJECTS AS PER CODE		
PHYS – Physics	CHEM – Chemistry	MATH – Mathematics
BIOS – Biological Science	NUTN – Nutrition	PSYC – Psychology
COMS – Computer Science	COMA – Modern Computer Application	
ACCT – Accountancy	CSTX – Costing & Taxation	BSTD – Business Studies
ECON – Economics	CLPA – Commercial Law & Preliminaries of Auditing	
ENVS – Environmental Studies	POLS – Political Science	GEGR – Geography
HDRM – Home Development & Resource Management		
JMCN – Journalism & Mass Communication		
ENGA – English 1st Language	BNGA – Bengali 1st Language	HINA – Hindi 1st Language
ENGB – English 2nd Language	BNGB – Bengali 2nd Language	HINB – Hindi 2nd Language

SCHOOL TERM

The School year consists of two terms, viz., May to October and November to April.

EXAMINATION

(Class XI)

- (a) Semester I Examination of Class XI will be conducted in September or as per the notification issued by the Council. Subsequently, a Semester II Examination of Class XI will be conducted within the month of March every year and will continue in the same cycle until further notification.

- (b) The students who will not pass in Semester I will be allowed to re-appear in the backlog subjects (Supplementary subjects) during Semester II Examination in the same session as per schedule of the Council. (Herein this examination is named as Supplementary Examination of Class XI.)
- (c) The students who will not be able to pass in any of the subjects of Semester II and the backlog subject(s), if any, of Semester I in the Supplementary Examination, should repeat the Semester I and Semester II afresh in the next academic session.

(Class XII)

- (a) Semester III Examination of Class XII will be conducted within the month of September or as per notification issued by the Council. Subsequently, Semester IV Examination of Class XII will be conducted within the month of April every year or as per the notification of the Council and will continue on the same cycle until further notification.
- (b) The examinations of Semester III and Semester IV will be conducted by the Council.
- (c) The Institution will upload the Project and Practical marks of every enrolled student in the Council's Portal within a specified time period as per norms and notification issued by the Council.
- (d) The students who will not pass in Semester III will be allowed to re-appear in the backlog subjects (Supplementary subjects) during Semester IV Examination in the same Session as per the Schedule of Council. (Herein this examination is named as 'Supplementary Examination of Class XII'.)

Every student should have to pass in all the Semesters (i.e., Semester I to IV) including Practical and Project Work.

PROMOTION

- (a) The decision of the school authorities with regard to promotion is final.
- (b) If a pupil fails in the same class for two consecutive years, he/she will not be permitted to remain in the school and his/her name will be removed from the school register.

CANCELLATION / WITHDRAWALS

NO REFUNDS WILL BE MADE IN CASE OF WITHDRAWAL OR CANCELLATION OF ADMISSION OF THE WARD. THE TRANSFER CERTIFICATE WILL BE PROVIDED ONLY AFTER ALL THE DUES ARE CLEARED.

FEES

The school fees is payable for all months of the year and should be paid as per instructions given below. If the fees are not paid within 16th of the month, the students have to pay the fees with a fine of Rs. 200/- upto the end of the month and thereafter Rs. 300/-. If a student fails to pay the fees for two consecutive months, his/her name will be struck off the rolls. Further re-admission will be granted at the sole discretion of the school authority. The student may, however, be re-admitted on payment of all the arrears of fees, fine of Rs. 300/- per month and re-admission fee of Rs. 2,500/-. A

student whose name has been so removed from the rolls will not be allowed to attend the classes and also to sit for the school examination until he/she is re-admitted after payment of all arrears with fine and re-admission fee. In case of cheque being dishonoured, fee has to be paid by Credit Card / Debit Card / Demand Draft / online payment through the App - 'NHSeCARE'.

A student leaving the School shall pay all dues upto the session in which the Transfer Certificate is issued. After this period, one month's notice / one month's fees will be charged for issuing Transfer Certificate.

Fees once paid will not be refunded.

SCHEDULE FOR PAYMENT OF FEES

For Class XI

All fees including admission fee is to be paid for the months of May, June and July at the time of taking admission in Class XI. Fees till the month of October is to be paid 10 days before the commencement of Semester I.

Fees till the month of April is to be paid by 16th February before Semester II.

For Class XII

All fees for the month of May is to be paid by 30th April, i.e., before the commencement of the new session in Class XII after getting promotion.

Fees till the month of September is to be paid by 30th August before Semester III.

Fees till the month of April is to be paid by 16th February before Semester IV.

PAYMENT MODE & FEE STRUCTURE

All fees will be accepted by Debit Card / Credit Card / crossed Cheque or Draft favouring 'N.R. Iyer Memorial Education Society' / online payment by 'NHS eCARE'. Payment can be made at the School Office during the school hours, i.e., 7.00 a.m. to 3.00 p.m. from the 1st to 16th of every month and with a fine of Rs. 200/- upto the end of the month and thereafter Rs. 300/-. Fees will not be accepted on Public Holidays and Bank Holidays at the School Office. During vacations the fee payment may be presented on Wednesday and Friday between 10 a.m. and 11 a.m.

Details of Fees are given below :

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| 1. Admission Fee | Rs. 30,000/- (for new admission only)
Rs. 15,000/- (for existing students) |
| 2. Tuition Fee (Quarterly) | Rs. 7,500/- |
| 3. Examination Fee (Annually) | Rs. 1,600/- (to be paid in May) |
| 4. Session Fee (Half-yearly) | Rs. 12,000/- (Rs. 6,000/- at the time of admission
& Rs. 6,000/- in November) |
| 5. Computer Fee (Quarterly) | Rs. 2,700/- (Optional) |
| 6. Laboratory Fee (Annually) (Optional) : | |
| (a) For 1 Lab. Subject | Rs. 2,500/- |
| (b) For 2 Lab. Subjects | Rs. 5,000/- |
| (c) For 3 or 4 Lab. Subjects | Rs. 7,500/- |

Session fees should be paid along with Tuition fees for 1st Quarter and 3rd Quarter.

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| 7. Caution Deposit Money (to be paid at the time of admission and is refundable on completion of Course) | |
| (a) Library Deposit (Compulsory) | Rs. 800/- |
| (b) Laboratory Deposit (Optional) | Rs. 700/- |
| (c) Computer Deposit (Optional) | Rs. 1,000/- |

1st Term - May to October

2nd Term - November to April

ACTIVITIES IN SCHOOL

